



# Knights of Columbus Fourth Degree Exemplification Saturday, April 26, 2014



## INFORMATION FOR CANDIDATES, GUESTS, AND CURRENT FOURTH DEGREE MEMBERS

### Location:

Holiday Inn Tanglewood  
4468 Starkey Road S.W.  
Roanoke, VA 24018  
(540) 774-4400 or (866) 774-4401

### Eligibility:

Candidates must be a Third Degree Knight. **PLEASE NOTE:** There is no six month waiting period FOR ANYONE. There is no need for waivers.

Candidates requiring special arrangements are to be identified when their application is submitted. Special needs include diabetics, candidates in wheel chairs, etc. I will make arrangements for them to take the Degree by observation. The Assembly must escort those with special needs to the antechamber and stay with them until they are ready to be moved into the Exemplification Room.

### Fees:

The candidate fee is \$70.00 and is set by Supreme. This fee includes the candidate's banquet ticket, social baldric, Fourth Degree Pin, certificate, and processing fees. **All fees are to be paid to the local Assembly.**

### Fourth Degree Dress Code:

All candidates **and all members/observers** attending the Exemplification **must** wear a black tuxedo with a flat collar formal shirt (**NO RUFFLES OR WING COLLARS**), black bow tie and cummerbund (**NO VESTS**), black socks and shoes (please see attachment for more details). A candidate will not be allowed to participate in the events if there is any deviation from this dress code. Active duty Military may wear their formal dress dining uniform. Policemen and Firemen may wear their dress uniform as well

All Non-Candidates attending the Exemplification will need to present current 3<sup>rd</sup> **and** 4<sup>th</sup> Degree cards.

### Priests:

No fee is charged. Assemblies are asked to assume their cost of \$60.00. All Priests (and Deacons) attending the Exemplification are invited to assist at the Mass if their schedules permit. However, they must bring their own alb and stole with them. Please let me know if any priests would like to concelebrate and if there are any deacons who will be assisting.

### Banquet:

Cost: \$45.00 per Guest ticket. The cost of additional banquet tickets is also to be paid to the local Assembly. The banquet includes:

#### Menu Choices:

- Roast Beef Au Jus
- Braised Chicken Breast in a Champagne and Mushroom Sauce
- Stuffed Flounder with Crab Meat

Entrees include salad, rolls and butter, potatoes, vegetables, dessert, coffee, tea, Decaf, Iced Tea.

### Ladies Program:

Cost: \$20.00, including lunch and entertainment program. **All tickets are to be purchased through the local Assembly.**

The lunch will consist of soup, salad, variety of cold cuts and breads, chips, dessert, coffee, or iced tea.



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**Cancellation Policy for all Events:** No refunds **AFTER April 19, 2014**

**Hotel Reservations:**

To make reservations, please call the Holiday Inn Tanglewood Hotel directly at (540) 774-4400 or (866) 774-4401. You **MUST** request the **Knights of Columbus Fourth Degree** rate when making your reservations. **The cutoff date for reservations is April 11, 2014.** The rate is \$99.00 per room plus tax.

**Exemplification Memorial Mass:**

Our Exemplification Memorial Mass will be held on Saturday prior to the banquet. This Mass fulfills your Sunday obligation.

**Schedule of Events:**

Day	Time	Event
Friday	Late Afternoon/Evening	Hospitality Rooms open; Check times of operation
Saturday	9:00 AM	Escort Practice: all Navigators
Saturday	No later than 11:15 AM	Candidates report to antechamber
Saturday	11:30 AM ***	Ladies Program
Saturday	12:00 Noon	Exemplification
Saturday	4:30 PM ***	Mass -- all Hospitality rooms will close 30 minutes before Mass and remain closed during Mass and during the Banquet
Saturday	7:00 PM ***	Doors open for banquet

\*\*\* Time subject to slight changes

**Candidates and Members:** Please confirm with your Faithful Navigator or Assembly representative when and where you should meet to get your tickets for the Exemplification, the banquet, and the ladies program, and the time and location from where you will be escorted to the Degree.

Note that all candidates need to report to the antechamber no later than 11:15 AM.

**In addition, candidates and current members need to ensure that their wives/guests have their tickets for the Ladies Luncheon before they go into the Degree.**

**Special Notes:**

- All reservations for candidate tickets, extra banquet tickets, and ladies program tickets **need to be made through the local Assembly and payment made to the Assembly.**
- Tickets **MUST** be presented for admission to the Ladies Luncheon and the Banquet.
- There will be hospitality rooms open at the hotel on both Friday and Saturday.
- A photographer will be available to take formal pictures (flyer attached)



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The following shows the official attire for Fourth Degree candidates and current Fourth Degree members. Candidates will receive their baldric and Fourth Degree pin during the ceremony.

**OFFICIAL REGALIA DRESS – MEMBERS  
PICTORIAL VIEW**



Black Tuxedo



White Pleated Tuxedo  
Shirt with a Straight  
Collar With Studs and  
Cuff Links



Cummerbund



Social Baldric



4th Degree  
Lapel Pin

12



Lay down collar  
Use this one

Winged-tip  
Not allowed



**Preserve the memories of this  
Momentous occasion**

**Fourth Degree Exemplification**

**Photography by  
"Images by Carl's Photography"  
Carl Snyder, PFN**

**Two 5X7 Portraits  
\$20.00**

Please complete form and present with cash or your check payable to Carl Snyder

Number of packages (two 5X7's per package) \_\_\_\_\_ at \$20.00 per package for a total of \$ \_\_\_\_\_

<b>Number of people</b>		<b>Dress Description</b>	
<b>Name</b>			
<b>Street Address</b>			
<b>City, State and Zip</b>			
<b>Phone number</b>			

**Images by Carl's Photography  
6595 Pocahontas Lane  
Hayes, VA 23072**